

ACTION PLAN FOR ACHIEVING THE NORTH WEST CHARTER ON MEMBER DEVELOPMENT

SUMMARY OF ACHIEVEMENTS

(June 2000 – Present)

| Completed Objectives | Date | Outstanding Objectives |
|---|--------------|---|
| Declaration of Commitment – signed and circulated | 7.6.2000 | Members to raise training with Groups on a regular basis |
| Declaration of Commitment – signed and circulated again | 20.12.02 | Annual one-to-one Appraisals – Member to Member. Results to be reported back to the Group |
| Presentation by North West Employers Organisation (NWEO) to Overview and Scrutiny Committee | 1.4.03 | Strategy to be reviewed annually by MDC |
| Presentation on the Charter to Member Development Commission by NWEO | 30.7.03 | |
| Identification of Training Needs | Oct. 03 | |
| Induction procedures reviewed | May 04 | |
| ITN exercise completed and Training Plan provided | September 04 | |
| Members Handbook Developed - paper copy and on-line | March 05 | |
| Member Strategy developed | July 05 | |
| Members Training Handbook completed | 2005 | |
| On-line Induction introduced | May 06 | |
| Training courses notified to Members | On-going | |
| Access to Open Learning materials via Members Intranet pages | On-going | |
| PA to Leader first point of contact for Members re internal/external training events | On-going | |